



**REGULATIONS FOR ADMISSION TO DOCTORAL STUDIES**  
**DOCTORAL SCHOOL OF SOCIOLOGY**  
**ACADEMIC YEAR 2026-2027**

**1. LEGAL AND REGULATORY FRAMEWORK**

Art. 1. The present Admission Regulation for the Doctoral School of Sociology is prepared in accordance with: • Higher Education Law no. 199/2023, as subsequently amended and supplemented; • MEC Order no. 3020/2024 for the approval of the Framework Regulation on doctoral studies; • MEC Order no. 3693/2024 for the organization of admission to higher education in doctoral university study cycles; • The Regulation for the organization and conduct of doctoral studies at Babeş-Bolyai University, approved by HS no. 116/23.09.2024; • The Decision of the Board of Directors no. 9387/26.06.2024 on the Procedure for the recognition of credits for bachelor's and master's studies for admission to the doctorate; • The methodology for admission to doctoral studies at Babeş-Bolyai University for the academic year 2026-2027, approved by HS no. 5/19.01.2026.

**2. GENERAL PROVISIONS**

Art. 2. Admission to the Doctoral School of Sociology is organized according to the calendar approved by the Board of Directors of Babeş-Bolyai University for the academic year 2026-2027.

Art. 3. (1) Doctoral studies in the field of Sociology represent the third cycle of university studies and allow the acquisition of a qualification at level 8 of the European Qualifications Framework (EQF) and the National Qualifications Framework (CNC).

(2) Doctoral studies in the field of Sociology have a duration of 4 years and can be pursued:  
• in full-time mode; • in part-time mode.

(3) Studies shall be organized: • in positions financed from the state budget in the form of doctoral grants (with or without scholarship); • in fee-paying positions.

Art. 4. The PhD in Sociology can be conducted in Romanian or in an international language, according to the doctoral study contract concluded between IOSUD-UBB, the doctoral supervisor, and the doctoral student.

Art. 5. The Doctoral School of Sociology ensures the transparency of admission competitions and guarantees candidates' access to information on selection and admission procedures by publishing it on the faculty's website (<https://socasis.ubbcluj.ro/admitere/doctorat/>) and on the website of the Institute for Doctoral Studies (ISD).



### 3. ELIGIBILITY CONDITIONS AND ADMISSION CRITERIA

Art. 6. (1) Graduates with a master's degree or its equivalent shall have the right to participate in the admission competition for doctoral studies in the field of Sociology, provided that the cumulative number of transferable study credits acquired for the bachelor's and master's degree cycles is at least 300 ECTS.

(2) Registration for the admission competition for doctoral studies in the field of Sociology is not conditioned by the field in which the bachelor's or master's degree was acquired.

(3) The bachelor's degree of graduates from long-term higher education programs in the period prior to the application of the three Bologna-type cycles is equivalent to the master's degree in the specialty. Holders of long-term higher education diplomas have the right to enroll in doctoral studies without the obligation to complete the second cycle of master's degree studies.

Art. 7. To be eligible for admission to doctoral studies in the field of Sociology, candidates must meet the following conditions:

- a) hold a master's degree or its equivalent in the field of Sociology or in related fields (Social Sciences, Political Science, Psychology, Anthropology, etc.), obtained in Romania or abroad according to the law, provided that the candidate has a total of at least 300 credits acquired after completing a bachelor's program together with a master's program or in the case of a long-term bachelor's degree;
- b) demonstrate proficiency in at least one language of international circulation at a level that allows access to bibliography relevant to the proposed topic, proven by certificates of linguistic competence or other relevant documents;
- c) submit a letter of recommendation from a university professor or employer attesting to the candidate's potential for doctoral research;
- d) demonstrate previous scholarly engagement in the field of Social Sciences, evidenced by:
  - papers published in peer-reviewed journals or presented at scientific conferences;
  - participation in research projects;
  - master's dissertation relevant to the field of the proposed thesis;
  - other relevant academic and research activities.

Art. 8. (1) Candidates who do not fully meet the criterion in Art. 7(d) may be considered for acceptance based on a portfolio demonstrating their research potential and the skills necessary for completing a doctoral thesis, upon recommendation of the doctoral supervisor.

(2) Candidates who have obtained outstanding results in international competitions or who have publications indexed in international databases (ISI Web of Science, Scopus, ERIH Plus, etc.) may receive additional points during the interview, according to the scoring grid established annually by the Council of the Doctoral School.



Art. 9. When registering for the admission competition, the candidate chooses a doctoral supervisor from among the doctoral supervisors at Babeş-Bolyai University within the Doctoral School of Sociology who are offering doctoral positions for that admission competition.

Art. 10. In order to register for the admission competition, candidates must obtain from their prospective doctoral supervisor the signed Agreement in Principle.

#### 4. REGISTRATION PROCEDURE

##### 4.1. Registration period and method

Art. 11. (1) The registration of candidates for the admission competition shall take place exclusively online through the <https://academicinfo.ubbcluj.ro/admitere/> platform, within the period established by the admission calendar approved by the Board of Directors of UBB.

(2) The registration period, the dates of the competition tests, and the confirmation period for positions shall be communicated at least 2 months before the opening of the registration period on: • the website of the Doctoral School of Sociology: <https://socasis.ubbcluj.ro/admitere/doctorat/> • the website of the Institute for Doctoral Studies • the bulletin board of the Faculty of Sociology and Social Work

(3) Registration for the admission competition may be completed on behalf of the candidate by another person based on a notarial power of attorney.

##### 4.2. Payment of admission fees

Art. 12. (1) In order to register for the admission competition, candidates must pay the fee for the 2026 doctoral admission competition, consisting of the processing fee and the registration fee, according to the Regulation on admission, tuition, and completion fees for the 2026-2027 academic year of UBB.

(2) The admission fee may be paid through one of the following methods: • P1 - online through the admission application • P2 - at the University's cashier's office, 14 I.C. Brătianu Street, Monday-Friday during business hours • P3 - at any post office by postal order to account RO35TREZ21620F330500XXXX, opened at the Cluj-Napoca Treasury • P4 - by bank transfer at any bank to account RO35TREZ21620F330500XXXX, opened at the Cluj-Napoca Treasury. UBB Fiscal Code: 4305849

(3) The payment document (in the case of methods P3 or P4) shall specify the candidate's name as well as the notation "Processing fee and registration fee for doctoral competition, Babeş-Bolyai University, Faculty of Sociology and Social Work".

(4) The receipt (when payment is made according to P2, P3, or P4) must be uploaded to the registration platform and will be included in the confirmation file.

##### 4.3. Documents required for registration



Art. 13. (1) During the registration period, candidates shall upload the following documents to the online admission platform in PDF format:

Required documents:

1. The registration form automatically generated by the platform together with the declaration of consent for processing personal data (after entering personal data in the platform);
2. Updated curriculum vitae (Europass format recommended);
3. Doctoral research project (maximum 10 pages), which must include: o Proposed research topic o Theoretical foundation o Research objectives o Research methodology o Relevant selective bibliography o Estimated timetable of research activities
4. Diplomas: o Baccalaureate Diploma o Bachelor's degree diploma (with related annexes: transcript or diploma supplement) o Diploma of advanced studies/master's degree (with related annexes: transcript or diploma supplement)
5. Birth certificate;
6. Marriage certificate (only in case of change of birth name by marriage);
7. Administrative document of name change (if applicable);
8. Identity card/passport (for citizens outside Romania);
9. Document proving payment of the fee for the admission competition (according to Art. 12);
10. Letter of recommendation from a university professor or employer;
11. Certificate of linguistic proficiency in an international language, valid on the date of the entrance exam;

Optional documents (recommended):

12. List of published scientific papers (if applicable) specifying indexing in international databases;
13. Other relevant documents attesting to academic and research activity (conference participation certificates, project participation certificates, academic awards, etc.).

Special provisions:

14. Application form (which also contains the declaration of ethnicity), according to the template on the website of the Institute for Doctoral Studies – mandatory only for candidates who apply for positions reserved for Roma ethnicity. These candidates must also provide a written document issued by a recognized Roma organization (signed and stamped) attesting to their belonging to this ethnicity.



Art. 14. (1) Candidates who have completed their dissertation examination in sessions of the current academic year may submit, at the time of registration, in lieu of the master's degree, a certificate issued by the educational institution indicating the overall average, the averages obtained in the years of study, the number of transferable study credits acquired, the validity period, and confirmation that the diploma has not yet been issued.

(2) Candidates enrolled in the doctorate have the obligation to submit/replace the master's certificate with the corresponding diploma by the date of expiry of the certificate's validity period.

Art. 15. (1) Studies completed abroad shall be proven by certificates of their equivalence (both for bachelor's and master's studies) issued by the National Center for Recognition and Equivalence of Diplomas (CNRED) within the Ministry of Education.

(2) The cumulative number of transferable study credits acquired, according to diplomas recognized by CNRED, must be at least 300 ECTS.

(3) In the case of CNRED certificates issued with an electronic signature, the electronic version of this document shall be submitted.

(4) According to procedures established by the Ministry of Education, the Institute for Doctoral Studies of UBB may undertake steps to transmit the documentation necessary for equivalence/recognition of studies by CNRED. Candidates have the obligation to submit files in accordance with CNRED requirements (<https://www.cnred.edu.ro/ro/studii-universitare>) within the deadline specified and displayed on the ISD website in the Admission section.

(5) Candidates who have completed studies abroad and do not submit to the registration file the Certificates of recognition/equivalence of studies issued by CNRED within the Ministry of Education may not be admitted to the doctoral program.

Art. 16. (1) Candidates shall be responsible for correctly uploading to the platform all documents provided for in this Regulation, clearly and legibly scanned and signed (where applicable).

(2) Candidates shall assume responsibility for the authenticity and correspondence between the digital/scanned documents and the original documents to be submitted in the candidate's file.

(3) The secretary of the Doctoral School will verify the registration files uploaded to the platform and will assign a registration number that will be communicated electronically (by e-mail) to the candidate.

(4) If the file is incomplete or documents are non-compliant, the secretary shall request that candidates, by telephone or e-mail, complete it with the missing documents in electronic format by the last day of registration.

#### 4.4. Special provisions for specific categories of candidates



Art. 17. Candidates who are foreign citizens (EU, EEA, CH, UK) and Romanian candidates from abroad will follow the specific application procedures specified in Sections 1, 2, and 3 of the Methodology for admission to doctoral studies at Babeş-Bolyai University for the academic year 2026-2027.

Art. 18. Persons with physical disabilities may submit registration documents to the e-mail address: [edit.vilk@ubbcluj.ro](mailto:edit.vilk@ubbcluj.ro), accompanied by a certificate attesting to the impossibility of travel.

## 5. CONDUCT OF THE ADMISSION COMPETITION

### 5.1. Competition tests

Art. 19. (1) The admission competition to the Doctoral School of Sociology consists of two compulsory tests:

a) Specialized written test • Conducted based on a topic announced by the doctoral supervisor at least two months before the date of the admission competition; • The topic will be published on the website of the Doctoral School of Sociology (<https://socasis.ubbcluj.ro/admitere/doctorat/>) and on the website of the Institute for Doctoral Studies; • The duration of the written test is 2 hours (120 minutes); • The test evaluates the candidate's theoretical and methodological knowledge in the field of Sociology and in the subfields relevant to the proposed research topic.

b) Admission interview • During the interview, the following are evaluated: o the candidate's scholarly interests; o previous academic performance; o scientific research skills; o the proposed doctoral thesis topic and the research project presented; o the candidate's language proficiency (if necessary); • The duration of the interview is a maximum of 30 minutes per candidate; • The interview may include discussion of relevant literature and the proposed research methodology.

(2) If the candidate expresses to the prospective doctoral supervisor the intention to conduct at least one component of the doctoral studies in a foreign language, then that candidate shall complete at least one component of the competition in that language. This component is treated as an additional pass/fail qualifying test.

### 5.2. Method of conducting the tests

Art. 20. (1) Written test: • Conducted in online format; • The secretary of the Doctoral School will send candidates by e-mail a Word document containing topics developed by the admission committee. The candidate has 2 hours (120 minutes) to prepare responses, calculated from the time indicated in the body of the electronic message. Candidates will send the Word document with their answers to members of the competition commission at the e-mail addresses specified in the instructions; • Candidates' written works will be archived (in electronic or physical format, as appropriate) at the level of the Doctoral School.



(2) Admission interview: • Conducted before the admission committee in online format (via videoconference on platforms that allow the transmission, simultaneous reception, and recording of audio-video content in real time); • Each candidate has a maximum of 30 minutes allocated to present the project and answer questions from the admission committee. The session will be fully recorded and electronically archived at the Faculty of Sociology and Social Work; • The platform used for the online interview will be communicated to candidates at the end of the registration period.

(3) In the event that a candidate cannot access, for technical reasons, the platform on which the online oral test is conducted or encounters problems related to Internet connection, the admission commission may decide to reschedule the candidate, provided that the provisions related to conduct of the examination (timing, commission composition, etc.) are maintained.

### 5.3. Admission Committee

Art. 21. (1) To organize the admission competition, admission committees shall be established consisting of: • Chair: the doctoral supervisor who offered the doctoral position for admission; • Members: at least 2 other specialists from Babeș-Bolyai University who hold at least the position of lecturer/senior teaching assistant, habilitated doctor, or associate professor, or scientific researcher of the second degree.

(2) Admission committees shall be proposed by the Council of the Doctoral School of Sociology and approved by the Director of the Council for Doctoral Studies (CSUD).

Art. 22. (1) A candidate for doctoral studies may not be related by marriage or as relatives or in-laws up to the third degree (inclusive) to members of the admission commission before whom they must take the tests within the doctoral admission competition.

(2) A candidate may not be related by marriage or as relatives or in-laws up to the third degree (inclusive) to their prospective doctoral supervisor.

(3) Persons who are related by marriage or as relatives or in-laws up to and including the third degree may not be appointed to the same doctoral admission committee.

## 6. CALCULATION OF THE AVERAGE AND ADMISSION RESULTS

### 6.1. Calculation of the admission average

Art. 23. (1) The admission average shall be calculated as follows: • 50% grade from the specialized written test • 50% grade from the interview

(2) The minimum average that a candidate must obtain to be declared admitted is 7.00 (seven). The average is calculated to two decimal places without rounding.

(3) Candidates who have obtained outstanding results in international competitions or who have publications indexed in international databases (ISI Web of Science, Scopus, ERIH Plus, etc.) may receive additional points during the interview according to the scoring grid established



annually by the Council of the Doctoral School and communicated on the website of the Doctoral School before the start of the registration period.

#### 6.2. Nomination of admitted candidates

Art. 24. (1) After evaluating candidates' performance in the competition tests, the admission commission shall nominate, based on the selection criteria established in Art. 23, the candidate(s) who will occupy the doctoral position(s) offered in the competition.

(2) The nominated candidate(s) will be able to enroll in the respective position(s) only after obtaining favorable approval from the Council of the Doctoral School of Sociology and if the Doctoral School is accredited or provisionally authorized.

(3) The Council of the Doctoral School shall approve the results of the admission competition in Minutes signed by the Director of the Doctoral School.

#### 6.3. Display of results

Art. 25. (1) Admission results shall be displayed in stages, generating at least two types of lists:  
• Provisional lists – with ranking of candidates, generated after completion of tests; • Final lists – with ranking of candidates, generated after resolution of appeals, which include the final results.

(2) The lists shall contain the following categories of information: • List of candidates admitted to positions with budget funding (with scholarship and without scholarship), within the limit of the number of positions allocated; • List of candidates admitted to fee-paying positions, within the limit of the number of positions allocated; • List of rejected candidates, if applicable.

(3) The Doctoral School will display candidates' results on its website (<https://socasis.ubbcluj.ro/admitere/doctordat/>) with protection of personal data according to GDPR, so that the right to appeal can be exercised.

(4) The final results of the admission competition shall be published on: • the website of the Doctoral School of Sociology • the website of the Institute for Doctoral Studies • the bulletin board of the Faculty of Sociology and Social Work

(5) The Secretariat of the Doctoral School shall send to the Institute of Doctoral Studies a copy of the Minutes together with candidates' files (in electronic or physical format, as appropriate).

#### 6.4. Redistribution of vacancies

Art. 26. (1) Vacant positions within the Doctoral School of Sociology shall be redistributed only in the September session (if applicable).

(2) Redistribution shall be made first within the Doctoral School to doctoral supervisors who request redistribution of candidates, in compliance with decisions of the Board of Directors, the Council for Doctoral Studies, and regulations in force.



(3) Vacant positions at the level of the Doctoral School will be redistributed by the management of CSUD/Institute of Doctoral Studies in a fair manner, taking into account additional criteria for distribution of grants/positions provided in decisions of the Board of Directors and CSUD, as well as grades obtained by candidates in the admission competition.

(4) The Institute for Doctoral Studies shall transmit to the Doctoral School the number of vacant positions intended for redistribution. The director of the Doctoral School has the obligation to send to ISD, within the timeframe specified by ISD, the nominal list of candidates redistributed to vacant positions.

## 7. APPEALS

Art. 27. (1) Any appeals regarding written tests shall be submitted to the Secretariat of the Doctoral School of Sociology within 24 hours from the posting of initial results (provisional lists).

(2) Appeals may be submitted: • in person at the secretariat of the Doctoral School; • by e-mail to: [edit.vilk@ubbcluj.ro](mailto:edit.vilk@ubbcluj.ro) (with acknowledgment of receipt).

(3) Appeals shall be resolved and results shall be displayed within a maximum of 24 hours from the end of the deadline for submitting appeals.

(4) Appeals regarding oral tests (admission interview) are not permitted.

(5) Appeals based on ignorance of UBB's Admission Regulation or General Admission Methodology shall not be accepted.

(6) After the expiry of the deadline for resolving and responding to (by posting) appeals, the result of the admission competition is final and can no longer be modified.

Art. 28. (1) Resolution of appeals is exclusively the responsibility of the appeals commission of the Doctoral School of Sociology.

(2) The Appeals Commission shall consist of members of the Council of the Doctoral School, proposed by the Director of the Doctoral School and approved by the Council of the Doctoral School.

(3) The decision of the Appeals Commission shall be final.

## 8. CONFIRMATION OF POSITIONS AND ENROLLMENT

### 8.1. Confirmation of positions

Art. 29. (1) During the period announced for confirmations (according to the admission calendar), candidates declared admitted will confirm acceptance of positions for enrollment in two steps, according to provisions in force, both online (on the admission platform) and on-site/in person (at the headquarters of the Doctoral School or at the location specified).



(2) Online confirmation shall be completed by: • uploading the signed study contract to the platform; • following instructions from the platform.

(3) On-site/in-person confirmation is completed by submitting the following documents to the Secretariat of the Doctoral School of Sociology:

A. For candidates admitted to budget-funded positions (with or without scholarship):

1. Registration form generated by the platform, dated and signed by the candidate (with all options regarding position acceptance marked to allow shifting to unoccupied positions);
2. Curriculum vitae, signed and dated;
3. List of published scientific papers (if applicable), signed;
4. Letter of recommendation;
5. Baccalaureate diploma or equivalence certificate (original, for certification of conformity);
6. Bachelor's degree or equivalence certificate and bachelor's degree supplement (original, for certification of conformity);
7. Master's degree or, as applicable, equivalent bachelor's degree (original, for certification of conformity), or graduation certificate (original) if the dissertation exam was completed during the current academic year. The certificate must indicate the overall average, averages obtained in the years of study, number of credits obtained upon graduation, validity period, and confirmation that the diploma has not been issued;
8. Master's degree supplement (original, for certification of conformity);
9. Certificates of recognition/equivalence of studies by CNRED (original), for candidates who completed studies abroad;
10. Birth certificate (original, for certification of conformity);
11. Marriage certificate (original, for certification of conformity) – only in case of change of birth name by marriage;
12. Administrative document for name change (original, for certification of conformity) – if applicable;
13. Document proving payment of the fee for the admission competition (receipt, payment order, postal order), if one of the payment methods P2, P3, or P4 was chosen (original);
14. Signed study contract (4 original copies);
15. Doctoral study plan (4 copies), completed by computer, signed by the doctoral student and the doctoral supervisor. The plan is completed using the course offerings within the



Curricula of the Doctoral School of Sociology for the academic year 2026-2027, which will be published on the ISD and Doctoral School websites;

16. Document containing the IBAN of the current account in the candidate's name (for candidates declared admitted to budget-funded positions with scholarship);

17. Application form (which also contains the declaration of ethnicity) – mandatory only for candidates who apply for positions reserved for Roma ethnicity, together with a written document issued by a recognized Roma organization (signed and stamped) attesting to their belonging to this ethnicity.

B. For candidates admitted to fee-paying positions: • The same documents as in section A, plus:  
• Receipt proving payment of tuition fee for at least the first installment. The tuition fee is paid online or at the cashier of the Faculty of Sociology and Social Work.

(4) Documents referred to in items 5-13 of para. (3)(A) must be submitted in original for certification of conformity with the original by the designated person within the Doctoral School. After certification, originals will be returned to candidates, and certified copies will be retained in the candidate's file.

(5) The Doctoral School will provide candidates with a file folder (on the cover of which is written: name, surname, field of doctorate, supervisor's name and surname).

Art. 30. (1) Failure to present the bachelor's degree/master's degree/certificates of diploma recognition, in original, due solely to the candidate's fault within the timeframe established by the admission calendar, leads to forfeiture of the state budget-funded position.

(2) On-site confirmation of the position obtained in the admission competition may be completed on behalf of the candidate by another person based on a notarial power of attorney.

(3) Candidates who do not confirm acceptance of positions (by completing specific steps on the admission platform and/or taking steps to pay fees, as applicable) during the period announced for confirmations forfeit the right to enroll.

(4) After the confirmation stage, budget-funded positions with scholarship or without scholarship that remain unoccupied will be filled by shifting candidates who have confirmed acceptance of budget-funded positions without scholarship or fee-paying positions, respectively, in descending order of averages obtained in competition tests.

(5) Budget-funded positions and fee-paying positions not occupied in admission session 1 will be offered in competition for session 2 (if applicable).

## 8.2. Enrollment

Art. 31. (1) For enrollment in the first year of doctoral studies, the secretary of the Doctoral School shall submit for all candidates who have confirmed position acceptance (according to final admission lists) the complete admission files to the Institute of Doctoral Studies, based on a summary report signed by both the secretary of the Doctoral School and the secretary of ISD.



- (2) Files of all admitted candidates together with final admission lists signed at the Doctoral School will be submitted to the Institute for Doctoral Studies by September 23, 2026 (or by the date established in the admission calendar for the respective session).
- (3) For candidates declared rejected, all documents uploaded to the platform by candidates will be submitted.
- (4) Enrollment of doctoral students shall be completed based on study contracts and university study plans.
- (5) Preparation of the doctoral study plan for each doctoral student will be completed during the confirmation period using the course offerings within the Curricula of the Doctoral School of Sociology for the academic year 2026-2027, which will be published on the ISD and Doctoral School websites.
- (6) Candidates declared admitted to doctoral studies who are interested in accommodation in student dormitories may request accommodation at the Secretariat of the Faculty of Sociology and Social Work.

## 9. FINAL PROVISIONS

Art. 32. (1) The Doctoral School of Sociology shall ensure transparency of procedures for evaluation and selection of candidates for admission to doctoral studies and shall guarantee access to this information by: • publication on the website of the Doctoral School (<https://socasis.ubbcluj.ro/admitere/doctordat/>); • publication on the website of the Institute for Doctoral Studies; • posting on the bulletin board of the Faculty of Sociology and Social Work; • other means of communication (brochures, posters, social networks, etc.).

(2) The Director of the Doctoral School of Sociology is responsible for proper conduct of the admission competition, ensuring compliance with standards of quality, university ethics, and legislation in force.

Art. 33. (1) If, for valid reasons proven by medical certificates or other official documents (death certificates, consular documents, court documents), a candidate cannot participate in the admission competition, they may request a refund of the admission fee paid at registration.

(2) The request shall be made by submitting/transmitting to the cashier of the Faculty of Sociology and Social Work the following documents: • application for refund of admission fee specifying reasons for non-participation in the competition (in free format); • documents proving justified inability to participate in the competition (medical certificates, death certificates, consular documents, court documents); • copy of ID/passport; • copy of IBAN account in the candidate's name.

(3) The file processing fee is NOT refunded. The candidate's file has already been processed by the commission regardless of their appearance at the examination.



(4) Failure to complete registration/confirmation on the admission platform or on-site confirmation due to the candidate's fault does not constitute grounds for requesting refund of admission and processing fees.

Art. 34. (1) The secretary of the Doctoral School shall be responsible for: • organizing registration activities; • organizing admission tests; • preparing and transmitting to ISD documents and files necessary to carry out the position confirmation stage for the doctorate; • maintaining in good condition documents related to candidates' files and documents from the Council of the Doctoral School.

(2) The secretary of the Doctoral School shall submit, for centralization at ISD, files with documents of all candidates (regardless of whether they were declared admitted or not) according to the inventory list provided by ISD and shall certify by signature the validity and existence of all documents required in the file.

(3) Documents related to admission (lists with admission results—initial, final, and after shifting) accompanied by summary reports/minutes signed by the secretary of the Doctoral School shall be submitted to ISD within 5 working days after the end of the period for confirmation of position acceptance.

Art. 35. (1) Curricula of the Doctoral School of Sociology, approved by the Council of the Doctoral School and the Faculty Council, shall be submitted to the Institute of Doctoral Studies for verification and signature and shall be uploaded to the AcademicInfo application within deadlines established and communicated by ISD so that candidates can complete and submit their doctoral study plans during the period for confirmation of admission positions.

(2) The text of the study plan will be sent by ISD to the secretary of the Doctoral School and will be publicly available in electronic format on the ISD and Doctoral School websites.

(3) The doctoral study plan form shall be completed by the doctoral student by computer. The doctoral study plan is approved by the Council of the Doctoral School.

(4) If the Council of the Doctoral School has not approved individual study plans of admitted candidates by September 25, 2026, the secretary of the Doctoral School shall submit to ISD all signed and endorsed plans (4 copies) together with summary tables within 15 days from the date established by the University Senate as the enrollment date for doctoral students admitted following the admission competition.

Art. 36. This Regulation was approved by the Council of the Doctoral School of Sociology at the meeting of January 29, 2026, and enters into force on the date of adoption.

Art. 37. This Regulation completes and details provisions of the Methodology for admission to doctoral studies at Babeş-Bolyai University for the academic year 2026-2027, approved by HS no. 5/19.01.2026. In the event of inconsistencies between this Regulation and the General Methodology, provisions of the General Methodology shall prevail.