



REGULATIONS OF THE DOCTORAL SCHOOL OF SOCIOLOGY

1. PREAMBLE

This Regulation is drafted on the basis of the following normative acts and regulations:

1. Higher Education Law no. 199/2023, published in the Official Gazette of Romania, Part I, No. 614/5.VII.2023, GEO No. 95 / 28.06.2024 and GEO No. 112 / 25.09.2024 as amended;
2. Emergency Ordinance no. 95 of June 28, 2024 for amending and supplementing the Law on Pre-University Education no. 198/2023 and the Higher Education Law no. 199/2023;
3. Order of the Minister of Education No. 3020/2024 of 8 January 2024 for the approval of the Framework Regulation on doctoral studies, published in the Official Gazette No. 56 of 22 January 2024;
4. Order of the Minister of Education No. 3693/2024 of 1 February 2024 on the approval of the Framework Methodology for organizing admission to higher education for short-term, bachelor's, master's and doctoral cycles;
5. Order of the Minister of Education No. 3998/2024 of March 12, 2024 on the approval of the Methodology for granting the habilitation certificate;
6. Order of the Minister of Education No. 3692/2024 of February 1, 2024 on the list of nationally recognized programs in order to establish the degree of similarity for the completion of studies;
7. Order of the Minister of Education and Research No. 3018/2025 on the national minimum standards necessary and mandatory for the conferral of the doctoral degree;
8. Order of the Minister of Education and Research No. 3019/2025 with the rectifications published in the Official Gazette. no.157/21.02.2025 regarding the approval of the necessary and mandatory national minimum standards for conferring the title of associate professor and university professor, as well as the habilitation certificate, based on:
 - The provisions of Art. 156 para. (1) letter a) of the Higher Education Law no. 199/2023 with subsequent amendments and completions;
 - The provisions of Art. 1 para. (2) of the Order of the Minister of Education no. 6072/2023 on the approval of transitional measures applicable at the level of the national pre-university and higher education system, with subsequent amendments and completions;



9. Decision of the UBB Senate no. 32 of 10.03.2025 on the UBB Regulation on the organization and conduct of doctoral studies;

10. Decision of the UBB Senate no. 78 of 10.06.2024 regarding the approval of the UBB Enabling Regulation;

11. Annex to HCA no. 16 712/15.12.2021 - Strategy to prevent and combat the plagiarism phenomenon at Babeș-Bolyai University;

12. The Framework Code of University Ethics and Deontology approved by Decision no. 305/2024 of 4 April 2024 of the Government of Romania, published in the Official Gazette no. 327 of April 9, 2024.

13. The UBB Code of Ethics and Professional Deontology approved by the UBB Senate Decision no. 28 of 10.03.2025;

14. Procedure for verifying similarities in doctoral theses with the help of the Turnitin software at the Doctoral School of Sociology from 14.06.2023;

15. Decision no. 3961/25.03.2024 on recommendations for the use of artificial intelligence in academic writing - Point of view of the Scientific Council of the Babeș-Bolyai University of Cluj-Napoca;

16. Annex to HS no. 52/11.04.2022 - European Doctorate at Babeș-Bolyai University;

The regulation applies within the Doctoral School of Sociology, hereinafter referred to as SDS, which operates within the Faculty of Sociology and Social Work (FSAS) of the Babeș-Bolyai University of Cluj-Napoca (UBB).

2. DOCTORAL STUDIES IN THE FIELDS OF SOCIOLOGY

Art. 1.

(1) The Doctoral School of Sociology organizes full-time and part-time doctoral studies, scientific and professional doctorates, in the field of "Sociology". These correspond to the third cycle of education and end with the award of the title of Doctor in Sociology (level 8 qualification from the EQF/CEC and from the National Qualifications Framework).

(2) The establishment of a new doctoral field within the SDS is possible with the agreement of a simple majority of the doctoral supervisors of the doctoral school, provided that the requirements provided by the regulations in force at the time are cumulatively met.

Art. 2.



(1) The PhD programmes in Sociology aims to train two types of competences focused on learning through research: professional and transversal competences defined by OMEN 3020/2024.

3. DOCTORAL SCHOOL OF SOCIOLOGY

Art. 3.

The mission of the SDS is materialized in:

- a) Promoting education, training and innovation in higher education corresponding to the level of doctoral studies;
- b) Recognition of the importance of doctoral studies within the liberal professions;
- c) Training of students and qualification of specialists in the field, promoting education, research and practice in accordance with the requirements of a society based on knowledge, creation and innovation, through doctoral training and postdoctoral training programs;
- d) Generating field-specific and interdisciplinary knowledge, through an intensive research-development-innovation process;
- e) Openness to the community by contributing to innovation in social services, local, regional and national development from a social, economic and cultural point of view, through continuous collaboration with social service providers in the public and non-governmental sectors and active involvement in the community.

Art. 4.

The SDS represents an academic community made up of the following categories of personnel, included in the State of Functions according to Decision no. 104/26.07.2024 regarding the approval of the Regulation on the preparation of the Status of functions of the teaching and research staff in UBB, in full-time education, and the associated Individual Academic Career Plan:

- a) Full doctoral supervisors;
- b) Affiliated doctoral supervisors;
- c) Teaching and/or research staff from the country or abroad (by decision of the UBB Senate), involved in the programs of the doctoral school;
- d) PhD students in different stages of the doctoral program;
- e) Auxiliary, technical and administrative teaching staff.



Art. 5.

The SDS Council is composed of 4 members: 3 full doctoral supervisors (including the director of the school) and a doctoral student. It exercises the attributions provided by the Regulation of Babeș-Bolyai University for the organization and conduct of doctoral studies – modified and completed by the Decisions of the UBB Senate.

4. DOCTORAL SUPERVISORS

Art. 6.

(1) The doctoral supervisors meet the conditions stipulated in the Regulation of Babeș-Bolyai University for the organization and conduct of doctoral studies -- modified and completed by the Decisions of the UBB Senate.

(2) In order to obtain the quality of doctoral supervisor in the field of Sociology and to become a member of the Doctoral School of Sociology, the applicant must meet the following criteria:

a) to hold the certificate of habilitation in the field of Sociology obtained by ministerial order;

b) to meet the necessary and mandatory national minimum standards for the conferral of the teaching title of university professor in the field of Sociology, according to the Order approving the necessary and mandatory national minimum standards for the conferral of the teaching titles of associate professor and professor in higher education, of the habilitation certificate, as well as of the doctoral degree (in accordance with art. 156 para. (1) letter a) of the Higher Education Law no. 199/2023, as subsequently amended and supplemented);

c) to meet at least the minimum standards established by the UBB Senate for occupying the position of university professor, respectively the requirements and procedure specific to the SDS, as follows:

- Scientific publications:

At least three scientific articles in the last three years, indexed in international ISI/WoS/Clarivate indexed journals.

For at least two of the three articles, the author must be listed as the lead author and fit into the core of the domain.

At least two of the articles made in the last three years must be included in the first two quartiles of the field (according to the article's influence score, according to WoS - Journal Citation Report at the time of publication). For each article, candidates will specify the ISI/WoS/Clarivate category to which the journal falls, as well as whether the publication falls under the core of the field (N) or related fields (C).



Definitions for core and related fields, according to CNATDCU:

Domain core (N):

It contains the ISI/Web of Science/Clarivate categories used for the classification of journals, specific to each field of the commission. For Sociology (including Sociology, Human Resources, Anthropology, and Social Work specializations), these include:

Sociology; Social Sciences, Interdisciplinary; Social Issues; Multidisciplinary Sciences; Social Sciences, Mathematical Methods; Social Sciences, Biomedical; Demography; Development Studies; Statistics & Probability; Criminality & Penology; Anthropology; Cultural Studies; Management; Psychology, Applied; Psychology, Social; Industrial Relations & Labor; Social Work; Family Studies; Substance Abuse; Gerontology.

Domenii conexe (C):

They contain the ISI/Web of Science/Clarivate categories used for the classification of journals, considered related to the main field. For Sociology (including the mentioned specializations), these include:

Ethnic Studies; Communication; Business; Economics; History; Literary Theory & Criticism; Philosophy; Religion; Ethics; History & Philosophy of Science; Hospitality Leisure Sport & Tourism; Public, Environmental and Occupational Health; Rehabilitation; Health Care Sciences & Services; Computer Science, Interdisciplinary Applications; Education & Educational Research; Education, Scientific Disciplines; Education, Special; Psychology, Educational; Health Policy and Services; Psychology, Multidisciplinary; Psychology, Developmental; History of Social Sciences; Political Science; Geography; Public Administration; Women's Studies; Urban Studies; International Relations; Language & Linguistics; Regional & Urban Planning; Humanities, Multidisciplinary.

- Membership in academic networks

- The absence of any sanction regarding previous deviations from academic ethics or of complaints under analysis by the Ethics Commission of the UBB or other competent bodies.

(3) The process of organizing and conducting the affiliation to the Doctoral School of Sociology is coordinated by the SDS Council and involves the following steps:

Stage I – submission of the application for affiliation and the candidate's file to the Secretariat of the Doctoral School.

Stage II – analysis of the file by the SDS Council in the light of the criteria provided in para. (2). If the candidate does not meet the criterion regarding the absence of deviations from academic ethics, the file shall be rejected without proceeding to the next stages.



Stage III – endorsement of the proposal regarding the affiliation or non-affiliation of the candidate to the SDS, based on a report assumed by all the members of the SDS Council, in which the acceptance/non-acceptance of the application will be justified. In order to accept the application, it is necessary to obtain at least 2/3 of the votes of the full doctoral supervisors, expressed by their secret ballot.

Stage IV – appeals – The candidate may appeal the rejection decision within 48 hours of its receipt. The analysis of the appeal is carried out by a new committee of doctoral supervisors made up of 3 members appointed and announced in advance by the Director of the Doctoral School. If the new commission does not confirm the correctness of the rejection, it is considered that the right to affiliation is justified and the fifth stage is passed. The appeals committee must draw up a report with a thorough justification of the reasons for changing the decision. If the new analysis confirms the negative result, the rejection is considered final and a new appeal is no longer admitted. The candidate may submit a new application for affiliation within at least one year from the date of rejection.

Stage V – the candidate must obtain positive opinions from the Faculty Council, CSUD and the approval of the UBB Senate. The candidate becomes a full member of the SDS on the date of approval of his application by the Senate Decision.

(4) The answer shall be communicated in writing to the applicant within 30 days from the date of submission of the application and the supporting documents to the secretariat of the Doctoral School of Sociology.

Art. 7.

(1) Retired professors, including those holding the title of emeritus professor, may receive new students as doctoral supervisors only on fee-paying doctoral positions, in compliance with all the conditions provided in this Regulation.

(2) This provision does not affect the rights and obligations of retired doctoral supervisors in relation to doctoral students already under their supervision on the date of retirement.

(3) Doctoral supervisors who have reached the age of 65 may accept new PhD students until reaching the age of 70, provided that all of the following conditions are met cumulatively:

a) They may accept no more than 4 new PhD students during this period;

b) They must demonstrate the maintenance of an active scientific profile by fulfilling at least one of the following criteria:

(i) They are the project director or the UBB responsible person for an ongoing research grant;

(ii) They achieve at least 25% of the CNATDCU score grid for the field of Sociology, based on publications from the last five calendar years;



(iii) They hold the status of member or corresponding member of the Romanian Academy.

(4) Compliance with the conditions in paragraph (3)(b) is evaluated every 2 years, at the initiative of the doctoral supervisor, by submitting a supporting file to the PhD School Secretariat (SDS), with the endorsement of the Doctoral School Council.

(5) Upon reaching the age of 70, doctoral supervisors may no longer accept new PhD students. They retain the right to continue supervising students already in progress until the completion of each student's individual doctoral trajectory, without proposing new positions or topics for admission.

Art. 8.

(1) The withdrawal of the quality of full doctoral supervisor or of the quality of affiliated university professor/affiliated researcher may take place in the following situations:

a) at the written request of the doctoral supervisor, with the approval of the doctoral school council and the approval of the CSUD;

b) in case of serious deviations from the rules of ethics and professional deontology, including in cases of plagiarism or data fabrication, found by the Ethics Commission of UBB or by other competent bodies;

c) if, following the periodic evaluation, the doctoral supervisor does not meet the minimum standards established by the doctoral school through the CSUD methodology or does not comply with the specific obligations and responsibilities provided for in this Regulation;

d) if the doctoral supervisor can no longer fulfill his/her/their professional obligations for a period of more than one year, for objective reasons (illness, transfer to another institution, etc.);

e) in case of repeated violations of contractual obligations towards doctoral students.

f) in case of the existence of 2 coordinated doctoral theses, invalidated by the CNATDCU General Council, without the right of rework, in a period of 5 consecutive years.

(2) In the situations referred to in letters b-f, brought to attention either following a notification or self-notification, the procedure for withdrawing the quality of doctoral supervisor shall be carried out by going through the following stages:

Stage I - The director of the Doctoral School appoints a commission for analysis and evaluation of the situation made up of 2 full members of the Doctoral School and the director of the SDS.

Stage II - The Commission carries out the analysis of the situation and takes the decision on the withdrawal of the membership of the SDS. The analysis and evaluation commission will draw up a report assumed and signed by all members, in which the decision will be justified.



The commission's decision shall be communicated to the person concerned by email, within a maximum of 5 days from its adoption.

Stage III - The person concerned can challenge the decision within 5 days from the communication. The appeal will be analyzed by a new commission of doctoral supervisors made up of 3 other full members appointed by the Director of the Doctoral School. That committee examines only the arguments put forward by the respondent member and not the correctness of the initial decision. The appeals commission will draw up a final decision within 30 days. In the event of a change in the initial decision, the appeals committee must draw up a report with a thorough justification of the reasons for the change of decision. If the new analysis confirms the negative result, the rejection is considered final and a new appeal is no longer allowed.

Stage IV – Endorsement of the commission's decision in the SDS Council. The procedure is completed following the approval of the Faculty Council and the CSUD.

(3) The doctoral supervisor whose status has been withdrawn has the right to challenge the decision within 5 working days from the communication. The appeal will be analyzed by the SDS, which will issue a final decision within 30 days.

(4) In case of withdrawal of the quality of doctoral supervisor, the doctoral students under his/her/their supervision shall be redistributed to other doctoral supervisors in the same field, with their agreement and that of the doctoral students, by decision of the doctoral school council.

5. ADMISSION TO THE DOCTORATE

Art. 9.

Admission to doctoral studies is carried out according to the Methodology for admission to doctoral studies, approved by the annual calendar (updated each academic year).

Art. 10.

(1) In order to be eligible for admission to doctoral studies in the field of Sociology, candidates must meet the following conditions:

a) hold a master's degree or its equivalent, in the field of Sociology or in related fields, obtained in Romania or abroad, according to the law, provided that the candidate has a total of 300 credits acquired as a result of completing a bachelor's program together with a master's program or in the case of a long-term bachelor's degree;



b) to know at least one language of international circulation at a level that allows the bibliography relevant to the proposed topic, proven by certificates of linguistic competence or other relevant documents;

c) to submit a letter of recommendation from a university professor or employer, attesting to the candidate's potential for doctoral research;

d) to demonstrate previous scientific concerns in the field of Social Sciences, materialized by: papers published in specialized journals or presented at conferences; participation in research projects; Master's dissertation relevant to the field of the proposed thesis.

(2) Candidates who do not meet the criterion in letter d) may be accepted on the basis of a portfolio that proves their research potential and the skills necessary for the completion of a doctoral thesis, on the recommendation of the doctoral supervisor.

(3) The entrance exam consists of the following tests:

a) The specialized written test, based on a topic announced on the faculty's website in the Doctoral School (<https://socasis.ubbcluj.ro/admitere/doctorat/>) section by the doctoral supervisor at least two months before the date of the admission competition;

b) An interview, in which the candidate's scientific concerns, previous academic performance and the proposed topic for the doctoral thesis are analyzed.

(4) The admission average shall be calculated as follows:

50% grade from the written test;

50% note the interview.

(5) Candidates who have obtained outstanding results in international competitions in the field or who have publications indexed in international databases may receive additional points at the interview, according to the grid established annually by the doctoral school council.

6. ADVANCED UNIVERSITY STUDIES BASED TRAINING PROGRAM AND SCIENTIFIC RESEARCH PROGRAM

Art. 11.

The organization and completion of the training program based on advanced university studies and the scientific research program takes place over four years, according to the provisions of the Babeș-Bolyai University Regulation for the organization and conduct of doctoral studies – modified and completed by the Decisions of the UBB Senate.



The doctoral program is structured in such a way that in the first year the doctoral students go through the training program based on advanced university studies and develop the research project, which is an integral part of the scientific research program. The next three years are dedicated to the actual conduct of the scientific research program.

Within the doctoral program, all students are required to complete the discipline of ethics in scientific research, which is part of the mandatory curriculum. Also, doctoral students must accumulate the number of credits established by the university regulations for the validation of the completion of the training program.

Research projects and annual reports are evaluated with the rating "admitted" or "rejected". If a doctoral student receives the grade "rejected" for two consecutive reports, he/she can be expelled from the doctoral program, according to the regulatory provisions in force.

Art. 12.

The presentation of research projects and reports before the guidance and academic integrity committee can be carried out in online format, through videoconferencing platforms such as Teams, Zoom or other similar systems approved by the management of the doctoral school, in accordance with the provisions of art. 22 para. 1 letter i of the Order of the Ministry of Education no. 3020/2024, as well as with art. 32, 33, 71, 129 and 185 and the annex-list of terms of Law no. 199/2023. For international doctoral students in conflict situations, the provisions of CSUD Recommendation no. 8588 of 12.06.2024. The minutes related to the defense will be signed by the members of the commission, either holographically or electronically, and sent to the secretariat of the doctoral school in electronic format. All online presentations will be recorded and archived according to the institutional policies in force.

7. MECHANISM FOR THE RECOGNITION OF PREVIOUS DISCIPLINES AND TRAINEESHIPS

Art. 13.

(1) General principles: In accordance with the provisions of art. 24 and art. 44 of the UBB Regulation on the organization and conduct of doctoral studies approved by HS no. 32 of 10.03.2025, the Doctoral School of Sociology recognizes previous doctoral disciplines and/or internships based on a transparent, fair process based on criteria of similarity between study programs.

(2) Recognition of credits: a) Disciplines graduated from other doctoral programmes may be recognised if they are included in an accredited curriculum and are relevant to the field of "Sociology". b) The compatibility of the content of the subjects with the current curricula will be analyzed, based on the syllabus, the number of transferable credits and the learning outcomes.



(3) Recognition of previous internships: a) The entire previous doctoral internship may be recognized in justified cases, in particular for doctoral students who resume their studies after interruption or transfer from other institutions, according to the Transferable Credits Regulation. b) In case of full or partial recognition of the previous internship and the results of the research published during it, the duration of the new doctoral internship may be reduced. c) In case of full recognition of the previous doctoral internship (3 or 4 years, as the case may be), the steps for the public defense of the doctoral thesis can start at the earliest in the first semester of the 2nd year of the doctorate. d) If the doctoral internship for which equivalence is requested had a duration of 3 years, the doctoral student will have to defend the research report for year 4. e) The recognition will be made with the approval of the Council of the Doctoral School, and the final validation is the responsibility of the CSUD.

(4) Required documentation: Doctoral students applying for recognition of previous disciplines or internships must submit the following documents:

- Written request addressed to the director of the Doctoral School;
- Analytical programs of previously graduated disciplines;
- Official documents attesting to the obtaining of credits (transcript, diplomas, other relevant documents).

(5) Deadlines and procedure: a) The applications will be analyzed by a committee appointed by the Council of the Doctoral School within 30 working days from the submission. b) The decisions shall be communicated in writing, and any rejection shall include its justification.

8. ATTENDANCE OBLIGATIONS OF DOCTORAL STUDENTS

Art. 14.

(1) The doctoral students enrolled in the full-time education form have the following attendance obligations:

- a) participation in the activities within the training program based on advanced university studies, according to the established schedule;
- b) physical presence at least 75% of the teaching activities organized within each subject of the training program;
- c) participation in the periodic meetings established with the doctoral supervisor and with the advisory and academic integrity committee, at least once every 3 months;
- d) attendance at courses, seminars, exams or other evaluations held by the doctoral supervisor in bachelor's or master's degree programs, including occasional lectures at the invitation of the



supervisor or supervision of exams, in order to better integrate into the academic life of the faculty;

e) for doctoral students with scholarships, presence within the department/faculty for carrying out teaching activities (2-6 hours/week) in accordance with the provisions of Art. 15 of the UBB Regulation on the organization and conduct of doctoral studies.

(2) The doctoral students enrolled in the part-time education form have the following attendance obligations:

a) participation in the activities within the training program based on advanced university studies, in the format and according to the schedule established by the doctoral school;

b) physical presence at least 50% of the teaching activities organized within each subject of the training program;

c) participation in the periodic meetings established with the doctoral supervisor and with the guidance and academic integrity committee, at least once every 6 months;

(3) The doctoral school monitors the fulfillment of the attendance obligations by means of a semester activity sheet completed by each doctoral student. This form will contain the record of participation in all the activities provided for in this regulation, will be endorsed by the doctoral supervisor and will be submitted to the secretariat of the Doctoral School at the end of each semester. Based on these sheets, the Doctoral School prepares centralized records on the participation of doctoral students in the scheduled activities.

(4) Failure to comply with the attendance obligations may lead to the application of sanctions, including expulsion, in accordance with the provisions of this Regulation and the UBB regulations.

9. RESEARCH ACTIVITIES AND FRAMING IN RESEARCH TEAMS/COLLECTIVES

Art. 15.

(1) The research activities of doctoral students are established according to the research topic chosen and approved in the individual plan of doctoral studies.

(2) The doctoral supervisor may facilitate the placement of the doctoral student in research teams or collectives, depending on the chosen topic and the research directions of the department/faculty, by:

a) the integration of doctoral students in the research projects carried out under its coordination or that of the department;



b) facilitating collaborations with other research teams from UBB or from other partner institutions, national or international;

c) encouraging participation in research project competitions for doctoral students;

d) supporting doctoral students in setting up thematic research groups, with other doctoral students or young researchers.

(3) The Doctoral School of Sociology shall ensure the access of doctoral students to the following research resources:

a) UBB libraries, including access to international databases to which the university is subscribed;

b) the existing laboratories and research infrastructure at the level of the faculty and university;

c) access to hardware resources and facilities for data collection, processing and analysis;

d) funds for participation in national and international scientific conferences, within the limits of availability from the doctoral grant;

e) access to the resources of the research centers within the faculty.

(4) The doctoral supervisor will support the doctoral student in accessing additional research resources, from outside the university, by:

a) facilitating research internships in other universities or institutes;

b) recommendations for mobility or research grants;

c) developing collaborations with specialists from other institutions who can provide expertise in the research topics addressed.

(5) The Doctoral School shall encourage interdisciplinary approaches and collaborations between doctoral students in related fields, facilitating access to research resources in those fields.

10. CHANGE OF DOCTORAL SUPERVISOR

Art. 16.

(1) The change of the doctoral supervisor may take place in the following situations:

a) at the motivated request of the doctoral student, for reasons regarding the guidance relationship between the doctoral supervisor and the doctoral student;



b) if the doctoral supervisor has reached the age of 65 and does not wish to continue his activity as a doctoral supervisor;

c) in case of unavailability of the doctoral supervisor for a period of more than one year (illness, death, transfer to another institution, etc.);

d) at the request of the doctoral supervisor, for justified reasons, with the approval of the doctoral school council;

e) in case of finding deviations from the norms of ethics and professional deontology of the doctoral supervisor.

f) if his/her/their status as doctoral supervisor is withdrawn according to this Regulation

(2) The procedure for changing the doctoral supervisor shall be carried out as follows:

a) the doctoral student or, as the case may be, the doctoral supervisor submits a reasoned request to the secretariat of the doctoral school;

b) the director of the doctoral school analyzes the application and organizes consultations with both the doctoral student and the doctoral supervisor involved;

c) the council of the doctoral school analyzes the application and issues a decision within 30 days;

d) in case of approval of the application, the Council of the Doctoral School proposes a new doctoral supervisor, taking into account the field of research and the topic of the thesis, as well as the availability of the doctoral supervisors from the Doctoral School;

e) the new doctoral supervisor expresses his/her/their written agreement to take over the guidance of the doctoral student and the research topic.

(3) In the event that, within the Doctoral School of Sociology, there is no doctoral supervisor available in the field of the doctoral student's thesis, the doctoral school council will facilitate, through the CSUD, the identification of a doctoral supervisor from other doctoral schools in UBB.

(4) The doctoral student and the new doctoral supervisor shall draw up and sign a new individual plan of doctoral studies, which shall be submitted to the approval of the doctoral school council.

(5) The change of the doctoral supervisor shall be completed by an addendum to the doctoral study contract.



11. DEVELOPMENT AND IMPLEMENTATION OF MONITORING INDICATORS

Art. 17.

(1) The Doctoral School of Sociology shall develop and implement specific indicators for internal monitoring and evaluation of the quality of doctoral study programs, in accordance with the UBB quality assurance strategy.

(2) The internal monitoring and evaluation indicators shall be based on the criteria for the distribution of grants/budgeted places by doctoral schools and doctoral supervisors established by the Decision of the Board of Directors and shall cover the following dimensions:

a) The optimal ratio between the number of active doctoral supervisors and the number of doctoral students in internship:

- Number of active doctoral supervisors (aged 66 or those who have an extension <of activity as tenured professors)
- The total number of doctoral students in internship under the guidance of each supervisor

b) Scientific performance of doctoral supervisors:

- Score obtained in the habilitation criteria in the field of Sociology
- Meeting minimum enabling standards

c) Scientific performance of doctoral students in the last four years:

- Articles published in category D1 in the science subfield (top 10%) WOS
- WoS and Scopus indexed articles
- EriH+ Articles
- Other articles indexed in international databases recognized in the CNATDCU minimum standards
- Books and book chapters indexed in WorldCat
- Books and book chapters not indexed in WorldCat

d) Visibility and internationalization of doctoral studies in the last four years:

- Number of theses successfully defended in co-supervision or European doctorates
- Number of international conferences/conference sections/workshops organized by the doctoral school



- Number of PhDs completed at UBB by international students
- Number of media disseminations of doctoral students' research
- Number of theses written in international languages
- Number of courses in international languages in curricula
- Number of theses written in the languages specific to the specializations by international students

e) Participation of doctoral students with scholarships in the teaching and administrative activity of the faculty/university:

- Number of seminars/laboratories held weekly without payment in the academic year
- Other unpaid and documentable activities carried out by doctoral students for the benefit of the university/faculty/department (organization of conferences, workshops, summer schools, correction of exam papers, supervision of exams, etc.)

f) The contribution of doctoral supervisors to the support of doctoral students:

- Number of PhD students paid from research grants

g) Success rate of PhD students budgeted with scholarship:

- The ratio between the total number of doctoral students enrolled in the last four years and the number of those who completed their studies within the deadline

(3) Monitoring shall be carried out annually, by filling in and analyzing the data centralized in the reporting sheets requested by ISD-UBB for the allocation of budgeted places.

(4) The results of the monitoring shall be analysed by the council of the doctoral school and shall form the basis for decisions to improve the doctoral study programmes.

(5) Every 5 years, the doctoral school shall carry out a comprehensive internal evaluation of the doctoral study programs, followed by a plan of measures to remedy the deficiencies found and to increase the quality, in accordance with the periodicity of the ARACIS evaluations.

12. PERIODIC EVALUATION OF DOCTORAL SUPERVISORS

Art. 18.

(1) The doctoral supervisors of the Doctoral School of Sociology are subject to a periodic internal evaluation, at intervals of 5 years, according to the provisions of art. 38 of the UBB Regulation on the organization and conduct of doctoral studies.



2. The internal evaluation shall be coordinated by the director of the doctoral school and shall be based on the following criteria:

a) Results of their own scientific research:

- relevant publications in the field of Sociology (articles in ISI/WoS/Clarivate indexed journals, books or chapters in volumes published by recognized publishers);
- citations of published works;
- the scientific impact of publications (measured by recognised bibliometric indicators);
- participation in prestigious national and international conferences;
- research projects coordinated or in which he was a member;
- awards and distinctions obtained.

b) Scientific results of the supervised doctoral students:

- the quality of the coordinated doctoral theses;
- publications of doctoral students in journals indexed in international databases;
- participation of doctoral students in national and international conferences;
- awards and distinctions obtained by doctoral students.

c) Quality of the guidance activity:

- the rate of completion of doctoral studies within the legal deadline;
- evaluation of the doctoral supervisor by doctoral students;
- the frequency and effectiveness of mentoring meetings;
- support for doctoral students for integration into the scientific community.

d) Compliance with the norms of academic ethics and deontology.

e) Involvement in the development of the doctoral school and in institutional activities.

3. The evaluation procedure shall include:

- a self-assessment report prepared by the doctoral supervisor;
- peer review conducted by other doctoral supervisors in the field;
- feedback from doctoral students, collected through anonymous questionnaires;



- analysis of quantitative scientific performance indicators;
- evaluation carried out by the director of the doctoral school.

(4) The results of the evaluation shall be analyzed in the council of the doctoral school and shall be completed by:

- an evaluation report highlighting strengths and areas for improvement;
- specific recommendations to improve the activity;
- concrete support measures, where appropriate.

(5) In case of identification of major deficiencies, the council of the doctoral school may propose:

a time-bound action plan to address the shortcomings;

the temporary limitation of the number of doctoral students who can be supervised;

suspension or withdrawal of the quality of doctoral supervisor under the conditions provided for in Art. 8.

(6) Doctoral supervisors who obtain excellent results following the evaluation may be rewarded by:

- increasing the number of admission places allocated;
- priority in the allocation of resources for research;
- nomination for institutional awards and distinctions.

13. ELABORATION AND PUBLIC DEFENSE OF THE DOCTORAL THESIS

Art. 19.

(1) The completion of the doctoral program shall be achieved through the public defense of the doctoral thesis.

(2) The administrative stages of public support are detailed in the Regulation for the completion of doctoral studies on the website of the Institute for Doctoral Studies (ISD) of UBB Cluj-Napoca: <https://doctorat.ubbcluj.ro/ro/sustinerea-publica-a-tezelor/>.

(3) The conditions for writing the doctoral thesis in the field of Sociology are specified in the Guide for writing the doctoral thesis – Annex 1.



Art. 20.

In order to obtain the title of PhD in the field of Sociology, candidates must meet the following national minimum standards, in accordance with OM no. 3018/2025 on the national minimum standards necessary and mandatory for the conferral of the doctoral degree, Annex 25 (for candidates enrolled in the period 2017-2024, Order no. 5110/2018 of 17 September 2018, Annex 25 applies):

a) publishing, as author or co-author, at least two articles in journals indexed in international databases (BDI) or at least two book chapters in volumes published by a publishing house in category A1 or A2 (from the list for conferring teaching titles), in the field of doctoral studies or related studies (from the list for conferring teaching titles). Of these two articles or chapters, at least one must be published during the doctoral studies, the other may be published previously; recognized international databases (BDIs) are: ISI/WoS/Clarivate, SCOPUS, Cabells, CEEOL, CSA, DOAJ, EBSCO, EconLit, Erih Plus, GESIS, HEIN Online, IBSS, Copernicus Index, OVID, JSTOR, SSRN, Informa, De Gruyter, Cairn.info, Google Scholar (scientific articles), Persee, Project MUSE, ProQuest, PsychLIT, PubMed, REPEC, Revue.org, ScienceDirect, Springerlink, Tandfonline, Ulrich;

b) the presentation of at least one paper at a national or international scientific conference, during the doctoral internship, in the field of doctoral studies or in related fields (according to the standards for the conferral of teaching titles).

14. DOCTORAL STUDENTS

Art. 21.

The quality of doctoral student of the SDS is obtained only following the admission contest organized according to the Methodology for admission to doctoral studies in UBB or by reassigning doctoral students from other doctoral schools and becomes effective at the time of enrollment, by signing and approving the Doctoral Studies Agreement and the Individual Study Plan.

Art. 22.

(1) Throughout the duration of the doctoral studies, the doctoral student is under the authority of the doctoral supervisor (or of the doctoral supervisors, in the case of co-supervision), being supported by the Guidance and Academic Integrity Committee, the Council of the Doctoral School and the Director of the Doctoral School. For teaching and other activities within the faculty, the doctoral student will consult with the doctoral supervisor and, together with him and the department director, they will decide how they will be carried out, so as not to interfere with the completion of the doctoral thesis.



(2) In the case of doctoral students with scholarships, the provisions of art. 15 of the Babeș-Bolyai University Regulations on the organization and conduct of doctoral studies will be applied – amended and completed by the Decisions of the UBB Senate, according to the Procedure on the teaching activity of doctoral students with scholarships – Doctoral School of Sociology – Annex 2.

(3) The SDS stimulates the participation of doctoral students in national and international research projects in order to facilitate the completion of the doctoral thesis.

(4) The doctoral student and his/her/their doctoral supervisor have the right to use the financial resources of the doctoral grant, under the conditions of the law and norms in force, for the fulfillment of the objectives of the research program.

Art. 23.

The rights and obligations of doctoral students are provided in the Babeș-Bolyai University Regulations for the organization and conduct of doctoral studies – amended and supplemented by the Decisions of the UBB Senate.

15. PRINCIPLES OF ETHICS AND SCIENTIFIC, PROFESSIONAL AND ACADEMIC DEONTOLOGY

Art. 24.

All members of the Doctoral School of Sociology have the obligation to comply with the provisions of the Framework Code of University Ethics and Deontology, the Code of Conduct for the Prevention and Sanctioning of Xenophobia, Radicalization and Hate Speech, the Guide for Combating Discrimination, the Code of Conduct on Anti-Semitism, the Indicative Guide "Ethics and Academic Honesty" for the students of Babeș-Bolyai University, the Guide for Gender Equality at UBB and the Procedure for Combating Discrimination. ensuring/protecting the mental well-being of students at Babeș-Bolyai University in Cluj-Napoca. For additional information on ethics and academic integrity, SDS members are urged to consult the official website of the UBB Ethics Commission: https://www.ubbcluj.ro/ro/despre/organizare/comisia_de_etica.

Failure to comply with the provisions of the mentioned documents may attract sanctions according to the regulations in force of the university.

Art. 25.

(1) The Doctoral School has the responsibility to inform the doctoral student about scientific, professional and university ethics, and to verify its compliance, including compliance with the deontological provisions during the doctoral research.



(2) The Council of the Doctoral School will take measures to prevent and sanction deviations from the norms of scientific, professional and university ethics, according to the Code of Ethics and Professional Deontology of UBB.

(3) For any academic fraud or plagiarism situations, the doctoral student shall be responsible, in accordance with the criminal legislation and the copyright law in force on the date of the finding of fraud or plagiarism.

Art. 26.

PhD students have the obligation to obtain the ethical agreement from the doctoral school or the ethical opinion from the institutional ethics committee or other competent structures, before starting any research activity involving human subjects, personal data, or other aspects regulated by the codes of ethics and the legislation in force. In order to request the ethical agreement, students will fill in Annex 3 and follow the steps presented in the Procedure regarding the granting of ethical agreement for research carried out within the Doctoral School of Sociology. Failure to comply with this obligation may result in sanctions according to the university's regulations and applicable legislation.

Art. 27.

The doctoral school will provide an ethical agreement through an evaluation committee consisting of at least 3 members, doctoral supervisors, in compliance with the UBB System Procedure for communication and resolution of conflicts of interest and incompatibilities. The Commission will submit a reply within a maximum of 45 days from the date of submission of the request.

Art. 28.

(1) The identification of situations of academic fraud (such as plagiarized ideas or formulations or the invocation of empirical data that do not correspond to the production process specified in the thesis) within the peer evaluation (e.g. the defense of the annual reports before the steering committee) shall be reported to the Council of the Doctoral School which, by majority vote, will decide to redo the material or expel the doctoral student.

(2) The identification of situations of academic fraud during the defense in the steering committee (prior to the public defense) or in the public defense, leads to the rejection of the thesis.

16. EMPOWERMENT

Art. 29.



(1) The habilitation represents the certification of the quality of doctoral supervisor granted by Order of the competent minister, at the proposal for granting the habilitation certificate by the National Council for the Attestation of University Titles, Diplomas and Certificates (CNATDCU).

(2) The minimum necessary and mandatory standards for the conferral of habilitation in the field of Sociology are specified in OM 3019/2025 on the approval of the necessary and mandatory national minimum standards for the conferral of the teaching titles of associate professor and professor in higher education, as well as the habilitation certificate, according to Annex 3.

(3) The development of the habilitation process through the Doctoral School of Sociology is regulated by the Decision of the UBB Senate no. 62 of 15.04.2024 on the amendment of the Regulation on the organization and conduct of doctoral studies and the Decision of the UBB Senate no. 78 of 10.06.2024 regarding the approval of the UBB Enabling Regulation.

17. QUALITY ASSESSMENT

Art. 30.

The quality assurance of the doctoral program is carried out in accordance with the provisions of the Babeș-Bolyai University Regulation on the organization and conduct of doctoral studies – modified and completed by the Decisions of the UBB Senate, as well as in accordance with the Minister's Order no. 3020/2024 of 8 January 2024 for the approval of the Framework Regulation on doctoral studies, issued by the Ministry of Education, published in the Official Gazette no. 56 of January 22, 2024.

18. FINAL PROVISIONS

Art. 31.

The SDS Regulation is developed by the SDS Council, in consultation with all the doctoral supervisors of the doctoral school. It is approved by universal, direct, secret and equal vote of the majority of the doctoral supervisors of the respective doctoral school, is endorsed by the SDS Council and the Faculty Council and is approved by the CSUD.

Art. 32.

(1) The members of the SDS are obliged to know, comply with and apply the provisions of these Regulations.



(2) This Regulation applies to all doctoral students who are subject to the Higher Education Law no. 199/2023, published in the Official Gazette of Romania, Part I, No. 614/5.VII.2023, as well as the Decision of the UBB Senate no. 62 of 15.04.2024 on the amendment of the Regulation for the organization and conduct of doctoral studies and enters into force on the date of validation by CSUD.

Art. 33.

(1) The Regulation on the organization and functioning of the Doctoral School of Sociology is valid for the entire duration of the existence of the doctoral domains, provided that it is not modified and/or supplemented by the decisions of the Council of the Doctoral School, CSUD, by the Senate of Babeș-Bolyai University and does not contradict the provisions of any laws or regulations.

2. The SDS Regulation shall be supplemented, whenever necessary, by new legal regulations concerning specific SDS activities.

(3) The amendment of this Regulation may be made at the initiative of the director of the doctoral school, of at least 1/2 of the members of the Council of the Doctoral School or of 1/3 of the full members of the doctoral school, respecting the procedure followed at the adoption. Any changes enter into force on the date of validation by the CSUD.

Art. 34.

(1) Within the Doctoral School of Sociology, there is a Commission for the Settlement of Appeals, a body competent to analyze and settle appeals regarding the application of the provisions of the regulations in force within the Doctoral School.

(2) The Appeals Resolution Commission shall consist of 3 full members and 2 alternate members, tenured doctoral supervisors of the doctoral school, who are not members of the council of the doctoral school and who are not in situations of conflict of interest towards the persons involved in the appeal.

(3) The members of the Appeals Resolution Commission shall be appointed by the council of the doctoral school for a term of 4 years.

(4) The Commission for the Settlement of Appeals has the following attributions:

a) analyzes and resolves the appeals submitted by doctoral students or doctoral supervisors regarding the decisions of the doctoral school council;

b) analyzes and resolves the appeals regarding the results of the evaluations within the training program based on advanced university studies;

c) analyzes and resolves the appeals regarding the composition of the supervisory committees or doctoral committees;



d) analyzes and resolves the appeals related to the procedures for pre-defense and public defense of doctoral theses;

e) analyzes and resolves any other appeals related to procedural aspects of the doctoral school's activity.

(5) The procedure for solving appeals shall be carried out as follows:

a) the appeal shall be submitted in writing to the secretariat of the doctoral school, within 5 working days from the communication of the contested decision;

b) the secretariat registers the appeal and transmits it to the chairman of the Appeals Settlement Commission;

c) the president shall convene the members of the commission within 3 working days;

(d) the Commission shall examine the appeal on the basis of the documents submitted and, where appropriate, hear the parties involved;

e) the commission adopts a decision, by open vote, by simple majority, within a maximum of 10 working days from the receipt of the appeal;

f) the decision of the commission is communicated in writing to the contestant and is final at the level of the doctoral school.

(6) If the complainant is not satisfied with the solution pronounced by the Complaints Board, he may address the CSUD within 5 working days from the communication of the Commission's decision.

(7) The Commission shall draw up an annual report on the disputes resolved, which it shall submit to the Council of the Doctoral School and to the Director of the CSUD.

(8) In situations where a member of the Appeals Resolution Committee is in a conflict of interest or is unable to exercise his or her duties, he or she shall be replaced by one of the alternate members.

This Regulation contains three Annexes, as follows:

Annex 1 – Guide for writing the doctoral thesis with example

Annex 2 – Procedure regarding the teaching activity of doctoral students with an agreed scholarship

Annex 3 – Request for ethical agreement for the SDS doctoral research project



Annex 1

Guide for writing the doctoral thesis

In order to standardize institutions, the Doctoral School of Sociology offers a guide for writing the doctoral thesis, specifying elements such as: the visual identity of the Doctoral School and the Babeș-Bolyai University, the formal structure of the thesis, the standard for writing bibliographic references or other formal typesetting requirements, etc. Detailed information on writing a doctoral thesis in Sociology can also be found at https://doctorat.unibuc.ro/wp-content/uploads/2020/03/02_FSAS_Redactarea-lucrarii-de-doctorat_actualizat-2013.pdf.

The doctoral thesis is the main product of doctoral studies. This proves the result of the scientific research carried out by the doctoral student and must present original results in the field of sociology.

Structure of the doctoral thesis

The title page of the doctoral thesis must include the header, the title of the thesis, the name of the candidate and the coordinator, the place and year of the thesis, according to the attached example.

Doctoral thesis writing standards

The doctoral thesis can be written in Romanian, Hungarian or English. For papers written in Romanian, diacritics (ă, î, ș, ț, â) must be used. Regardless of the language of writing, works that do not comply with current spelling rules, such as works written with systematic spelling or grammatical errors, will not be accepted.

The text will be written using the Times New Roman font, 12, spacing 1.5 lines. The pages will have A4 format and borders: top-bottom 2.54 cm and right-left 2.54 cm.

Figures and tables are included in the body of the text with the title shown above for the respective tables at the bottom of the figures. Tables and figures are numbered with Arabic numerals (Table 1, Table 2; *Figure 1, Figure 2* etc.).



Titles and subtitles

The titles of the chapters and subchapters shall be drafted in the following format, respecting the principles of subordination:

CHAPTER I. CENTERED IN CAPITAL LETTERS, TNR 14, Bold

1.1. Centrat, Bold, TNR 12

1.1.1. Left-aligned, bold, TNR 12

1.1.2. Left-aligned, bold, TNR 12

1.1.3. Left-aligned, bold, TNR 12

1.1.3.1. Left-aligned, bold, TNR 12

1.1.3.2. Left-aligned, bold, TNR 12

1.2. Centrat, Bold, TNR 12

1.2.1 Left-aligned, bold, TNR 12

Bibliographic references

According to the standards of writing scientific papers, each work cited in the text must be found in the list of bibliographic references and each entry in the list must be found in the text.

The bibliography is not numbered similarly to the other sections of the paper. It will include the title formulation BIBLIOGRAPHY/REFERENCES (depending on the language of writing), followed by the list of references, ordered alphabetically and edited according to APA Style. The complete guide on bibliography writing requirements can be consulted at: <https://www.mendeley.com/guides/apa-citation-guide>.

Annexe

If the paper includes appendices, they will be included at the end of the paper after the Bibliography section. They are not numbered in the same way as the other sections and will include the title wording ANNEX/APPENDICES (**depending on the language of drafting**),



followed by each annex (Annex 1, Annex 2, Annex n). Annexes may include research tools, transcribed interviews or other data invoked in the analysis, maps, photographs, excerpts from legislation or other relevant official documents, etc. References to these annexes must be found in the text of the paper.

Statement on the use of artificial intelligence

Artificial intelligence (AI) can serve as a support tool in the writing of academic papers, but its use must be responsible, avoiding the generation of false content and ensuring transparent recognition. PhD students are required to explicitly declare the use of any generative AI tools in the preparation of the thesis, similar to the declaration of other research technologies (e.g. statistical analysis, interview coding or content analysis). The statement must specify: the name of the platform used, the exact content generated and the justification for its choice. The use of AI must be clearly demarcated between the writing support and the original contributions, without replacing the essential processes of critical analysis and scientific synthesis. The responsibility for the accuracy, originality and integrity of the content lies solely with the doctoral student, who can only use AI as an auxiliary tool, not as a source of original scientific contributions. The statement will be included in a dedicated section of the thesis, and all generative AI tools will be cited, with a relevant discussion in the methodology section. Failure to comply with the obligation of transparency can be considered a deviation from academic ethical norms. PhD students and supervisors have a shared responsibility to verify the accuracy of information and to comply with standards of ethics and academic integrity.



**sociologie &
asistență socială**

Universitatea Babeș-Bolyai

Doctoral School of Sociology

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EXAMPLE

**UNIVERSITATEA BABEȘ-BOLYAI CLUJ-NAPOCA
FACULTY OF SOCIOLOGY AND SOCIAL WORK
DOCTORAL SCHOOL OF SOCIOLOGY**

DOCTORAL THESIS

PHD CANDIDATE:

SCIENTIFIC COORDINATOR :

CLUJ-NAPOCA

2026



Annex 2

Procedure regarding the teaching activity of PhD students with scholarships

Applicability: This procedure applies to all PhD students with a scholarship from the Doctoral School of Sociology.

Obligation: PhD students with scholarships will carry out compulsory teaching activity in the field of sociology and related disciplines for the benefit of the department and/or other documentable activities (through a monthly activity report) for the benefit of the doctoral school.

Written agreement of the coordinator: Before starting the teaching activity, the doctoral student must obtain the written agreement of the doctoral coordinator. This agreement will be submitted to the secretariat of the Doctoral School of Sociology (see Agreement).

Volume of activity:

Minimum: 2 hours/week

Maximum: 6 hours/week

Duration: The activity will take place during *a minimum of 3 semesters*.

Types of activities:

1. Seminars
2. Laboratories
3. Other activities for the benefit of the doctoral school or department

Area of competence: The activities will be aligned with the area of expertise and research interests of each PhD student in sociology.

Reporting: For activities that are not seminars or laboratories, doctoral students will prepare a monthly activity report, detailing their contribution.

Monitoring: The doctoral coordinator and the director of the Doctoral School of Sociology will supervise the fulfillment of these obligations and will ensure the relevance of the activities for the training of doctoral students.

Revision of the agreement: The coordinator's agreement may be reviewed annually or whenever necessary, to ensure that the teaching activity remains consistent with the progress of doctoral research.



Agreement on the teaching activity of doctoral students with a scholarship from the Doctoral School of Sociology

The undersigned, _____, as doctoral coordinator within the Doctoral School of Sociology, agree with the following:

1. I have become aware of the obligation to carry out the teaching activity for the benefit of the department and/or other activities for the benefit of the doctoral school by the doctoral student _____, according to the regulations of the Doctoral School of Sociology.

2. I agree that the doctoral student/a _____ will carry out the following activities

| Teaching activities for the benefit of the department | Other activities for the benefit of the doctoral school |
|--|--|
| | |

3. I am committed to supervising and supporting the teaching activity of the doctoral student, ensuring that it is relevant to the field of sociology and respects his/her/their area of competence and research interests.

4. I will work with the director of the department to identify appropriate teaching and research opportunities for the doctoral student, such as involvement in seminars, research laboratories or other relevant projects.

5. I will check and approve the doctoral student's monthly activity reports, evaluating his/her/their contribution to teaching activities and relevance for his/her/their training in the field of sociology.

6. I will monitor the workload of the doctoral student to ensure that it does not exceed the maximum limit of 6 hours/week and does not interfere with the doctoral research activity in sociology.

Date: _____

Signature of the doctoral coordinator: _____

Signature of the doctoral student: _____



Annex 3

Ethics agreement request form for the doctoral research project

Doctoral School of Sociology

1. Identification data:

Name and surname of doctoral student: _____

Year of study: _____

PhD field: _____

PhD supervisor: _____

2. Title of the research project:

3. Summary of the research project (max. 300 words):
Briefly describe the objectives, methodology and expected results of the research

4. Ethical aspects involved in the research (*tick all relevant options*):

Research on human subjects

Collection or processing of personal data

Animal experiments

Use of hazardous materials or controlled substances

Other ethical aspects (*please specify*): _____

5. Detail the proposed measures to address the identified ethical issues:
It will explain how each ethical issue ticked above will be addressed



6. Confirm that you have read and you will comply (*please tick*):

Code of Ethics of Babeș-Bolyai University

General Data Protection Regulation (GDPR)

National and European legislation relevant to the research field

7. Statement:

I, the undersigned, _____, declare on my own responsibility that the information provided in this form together with the information in the supporting documents is correct and complete. I am committed to respecting all applicable ethical norms during the conduct of my doctoral research.

I confirm that I am familiar with and will conduct my study in accordance with the General Data Protection Regulation (GDPR) and report any data security breach to the University's Personal Data Protection Officer, dpo@ubbcluj.ro.

I understand that I do not need to start research and related studies that require ethical agreement until I have received full approval from the Evaluation Committee. I understand that any changes I would like to make to this study/research, once I have received the Commission's approval, require further revision.

Date: _____ Signature: _____

8. Acceptance of the doctoral supervisor:

I support this request for an ethical agreement

I do not support this request for an ethical agreement

Comments (*if applicable*): _____

Date: _____ Signature: _____

Note: This completed form, together with the relevant supporting documentation (e.g. research protocols, informed consent forms), will be submitted to the Doctoral School of Sociology for evaluation. The Commission will submit a reply within a maximum of 45 days from the date of submission of the request.